

Richard T Kiko Agency Inc.
Auction Buyer Referral Policy

Effective January 1, 2021

TERMS OF REFERRAL AGREEMENT between the Richard T Kiko Agency, Inc. ("KIKO") and referring Broker are as follows:

1. Referral FEE shall be paid as offered in the MLS NOW. If not in MLS Now, contact KIKO sales manager regarding the FEE.
2. **This form letter must be received by KIKO at a minimum of 48 hours prior to the time and date of the auction or it will not be valid.**
3. Potential BUYER must sign the legible and fully completed referral form or it will not be valid.
4. This is a referral fee only; KIKO does not authorize or permit any agency representation to be created between KIKO and the referring Broker.
5. **If a potential buyer makes contact with a KIKO Agent regarding the subject property prior to KIKO receiving a fully executed referral form, KIKO will NOT pay a referral fee.**
6. Referred Buyer must register as a bidder and be present at auction.
7. Referred Buyer must make final accepted bid and sign purchase agreement to entitle referring agent to referral fee.
8. The referring agent is not required to be present at auction.

LETTER OF REFERRAL
RICHARD T KIKO AGENCY INC. REAL ESTATE AUCTION SALE
Must be legible and completed in its entirety or will be VOID

DATE & TIME RECEIVED (to be filled in by KIKO): _____

REAL ESTATE COMPANY NAME: _____

COMPANY ADDRESS: _____

CITY: _____ STATE & ZIP: _____ PHONE: _____

AGENT'S NAME: _____ PHONE: _____

REFERRED BUYER NAME: _____

REFERRED BUYER ADDRESS: _____

CITY: _____ STATE & ZIP: _____

AUCTION DATE: _____

AUCTION ADDRESS: _____

Potential Purchasers Signature

Agent's Signature

Please fax to (330) 453-1765 or email PDF to: kiko@kikocompany.com
Questions please call Office: (330) 453-9187